



## Meeting Minutes

Meeting Date/Time:	February 17, 2023; 8:00-10:15 a.m.
Meeting Location:	Kuersten Construction Office 0013 Powerline Road, Rifle CO 81650
Agenda Prepared by:	Kaitlyn Kuersten

PARTICIPANTS		
BOARD MEMBER:	SECTION REP.	IN ATTENDANCE?
John Kuersten	President	Yes
Kyle Laidlaw	VP / Ditch Walker	Yes
Kaitlyn Kuersten	Secretary/Treasurer	Yes
Mike Gross	Technical Consultant	Yes
Steve Morris	1	Yes
Marc Hogan	2	Yes
Roy Cerise	3	Yes
Ryan Murr	4	No
Fred Kuersten	5	Yes
Debera Dice-Stewart	6	Yes
Richard w/ Trout Unl.		Yes
Scott w/ Wright Water Eng.		Yes

REQUIRED ORDER OF BUSINESS (All meetings)	
1	Roll call (by Secretary)
3	Review and approval of preceding meeting

## Agenda

Item #	Description
1	<p>Review Trout Unlimited drafts</p> <ul style="list-style-type: none"> <li>• Wright Water Engineering can assist with Engineering</li> <li>• Richard to meet with Gabe (Ware &amp; Hinds) on March 16<sup>th</sup>.</li> <li>• Time frame for concept plan(s): May/June, July at latest.</li> <li>• Once/If funded, we have 2 years to spend the grants.</li> </ul>
2	<p>Secretary/Treasurer's Update</p> <ul style="list-style-type: none"> <li>• Balance Sheet &amp; Income Statement for 2022 handed out to all Board Members.</li> <li>• A/P for approval: <ul style="list-style-type: none"> <li>○ Tracy Barner Invoice 4143; processing 1099's (since she did the books for majority of 2022) 2023 will not be outsourced.</li> <li>○ Kaitlyn Kuersten; Invoice 0016</li> <li>○ JVAM; Invoices 6871, 8178,</li> <li>○ Alpine Bank automatic debit; Ordered new checks with updated address. Amount due was auto drafted from the account because Alpine Bank placed the order. Total was \$13.13 per account.</li> </ul> </li> <li>• Website is up to date with notices, spreadsheets for shareholders and meeting dates.</li> </ul>
3	<p>2023 Assessments</p> <ul style="list-style-type: none"> <li>○ 2013- Sliding scale for assessments was voted in; Policies &amp; Procedures section 5.06 item #2; under BOD Responsibilities.</li> <li>○ Draft assessments based on Par Value spreadsheet</li> <li>○ Assessments: \$100 breaks even at year end, \$120 increases annual revenue \$6,000</li> <li>○ 2009/2010 was the last increase</li> <li>○ Notify Shareholders that if we do not have enough money; we will have to have a special assessment if/when an emergency arises.</li> <li>○ We have applied for grants for repairs along the ditch; Roseman needs to be prepared to match the grants to some degree. \$5,000-\$10,000? We should show this in our 2023 budget.</li> </ul>
4	<p>Projects:</p> <ul style="list-style-type: none"> <li>• Can we carry our full capacity of water? CDFS is showing 20-25 CFS as of 2023.</li> <li>• Armijo; leaking; ditch has void/falling off the hill <ul style="list-style-type: none"> <li>○ John is going to order Ditch Liner from H&amp;H Lining to line that section of the ditch; 10'x 200' roll is around \$1,100 (\$.40/sf); need 2 rolls for now.</li> </ul> </li> <li>• Crooked Pipe: 40-50 years old; needs major attention</li> <li>• Talbott Pipe: Could be \$150,000-200,000 minimum.</li> </ul>

5	<ul style="list-style-type: none"> <li>• Review: <ul style="list-style-type: none"> <li>○ Draft agenda and slideshow for Annual Meeting</li> <li>○ John &amp; Kaitlyn to “fine tune” the assessment spreadsheet, make it more clear at a glance to all shareholders.</li> </ul> </li> </ul>
6	Next meeting scheduled for March 17, 2023 @ 8:00 a.m. at Kuersten Construction’s office.

<b>FOLLOW-UP</b>	
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