



Meeting Minutes

Meeting Date/Time:	August 24, 2023; 5:30 pm to 7:30 pm
Meeting Location:	Kuersten Construction Office 0013 Powerline Road, Rifle CO 81650
Agenda Prepared by:	Kaitlyn Kuersten

PARTICIPANTS		
BOARD MEMBER:	SECTION REP.	IN ATTENDANCE?
John Kuersten	President	Yes
Kyle Laidlaw	VP / Ditch Walker	Yes, late
Kaitlyn Kuersten	Secretary/Treasurer	Yes
Mike Gross	Technical Consultant	Yes
Steve Morris	1	Yes
Marc Hogan	2	Yes
Roy Cerise	3	Yes
Scott Ghan	4	Yes
Fred Kuersten	5	Yes
Debera Dice-Stewart	6	No
Richard Vangytenbeek/TU	Troutt Unlimited	No
Nancy Johnson	Troutt Unlimited	Yes
Scott Schreiber	WWE	Yes

REQUIRED ORDER OF BUSINESS (All meetings)	
1	Roll call (by Secretary)
3	Review and approval of the preceding meeting

Agenda

Item #	Description
1	<p>Update from Trout Unlimited- Richard and Scott</p> <p>Nancy: Wright water won the contract and is under contract with TU. Cash contributors have stepped up so the project can begin. Use cost estimates to leverage the rest of the “match funding”</p> <p>Scott looked at headgate: No water squeaking through.</p> <p>Nancy: Mid September we should have a yes or no on the Water Smart grant. If that hits, we can launch into match funding. I think we are seeded well to be fully funded for Construction. Think about how big and when we can make a contribution.</p> <p>John: We want to see what the return is for the shareholders down ditch.</p> <p>Tangible deliverables: Survey, aerial photos, full set of plans?</p> <p>Nancy: The Surveyor is out now, and bills will be coming in. “Wayne with Bookcliff Survey”.. they have history with Meadow Creek Ranch, and prior Roseman.</p> <p>Marc: I’ve had timing issues with Bookcliff. Need to pin them down on timing.</p> <p>Scott: Surveying 100’ or so down from headgate. 200’ upstream, 100’ downstream. In grant 1.</p> <p>Deadlines: October 15 and January 15. Federal funding is lined up, the project should be out to bid by April.</p> <p>Mike Claffey is rep. of Meadow Creek Ranch; I had discussions with Ben, and they would be Ag. Exempt.</p> <p>Full aquatic research. Map of wetlands. New ruling separates if there is no surface water connection (enclosed headgate)</p> <p>Wright Water has wetland staff. Local consultant ERO (Wetland scientist) will work with WWE. Delineate portion of ditch downstream and potential projects.</p> <p>Next fall, 2024 should be construction. CPW has preferred construction in the windows. (typically August 15-October 15)</p> <p>Part of the contract could be keeping water going to diversion. Kissner General Contractors are typically those WWE works with and will be providing cost estimating throughout the design phase.</p> <p>Been working hard for 1 week in the field. WWE,</p>

The team as of now:

GEI (Ashley Fickey, Michael Skurlock) structural and geotechnical engineers.
Hydrologic; telemetry
KDI Hydro systems: pump and pipe system, bring energy down or set wells
Bookcliff Survey
ERI will support wetlands
Kissner Contractors
Trout Unlimited
Wright Water Engineers

Scott: 10 hours in field looking at structures, hydrologic was out as well evaluating cell service.

Oct 15 submittal deadline.

Scott: Today, I need from the board;

Structure history, stabilization issues of structure? Wish list.

Actuators, telemetry, trash rack

We are looking at putting a radar on the flume. It's a little fast and turbulent now.

Possibly needs a weir structure. Radar devices are about \$900

JK: What about elevation? This is the first year it's gone over headgate in about 20 years. 7.2' was overflow.

Scott: Do we want to bring the headgate structure up a couple of feet?

JK: Yes, it would be beneficial.

Scott: The stem is easily 100 years old and rectangular around the threads.

New headgate for sluice and headgate.

Kyle: The stem isn't long enough to allow the gate to move up.

Scott: Telemetry & Actuators

JK: We have the ditch divided into sections. could we get a measuring device per section?

Scott: You would want a cross-section to calibrate to

Mike: Not enough head in the ditch for flume in each section.

JK: We don't necessarily need a flume, just a small structure with a transducer might be sufficient. This would allow us to know if there is a break in the ditch and monitor water levels throughout the entire length to make sure we are delivering equal percentage of available water to all users without the expense of the ditch walker having to go check every day.

Mike: History of structure: It's an upside-down bridge section

That's why it's double weirs, full of rocks.

Our original plan was to drill holes in the understructure. Post tension t's

Scott: What are the cable things?

Mike: Possibly from being hauled in

Roy: Was originally built by Dave Gibbons, Joe Dice, and Jim Becker

	<p>Scott: Do you still want a trash rack? They can be hinged one way or another with a come-along system. Could also place strategic boulders upstream rather than a trash rack.</p> <p>JK: High water was at 7', though. Could help. Maybe a combination or trash rack with a winch system</p> <p>JK: If they're going to drill, make sure they GPR first. Good structure, needs grouted, undercutting and fix ends.</p> <p>Marc: Our goal is to get our full 21 CFS all the way to start of section one and minimize leakage loss.</p> <p>Nance: We have not lost sight of the second phase. Everything in phase 1 will enable phase 2.</p>
2	<p>Presidents Update:</p> <ul style="list-style-type: none"> • Discuss water usage • Update/outcome of the meeting with Cedar Hills HOA Board • Review the budget for Piping; Glenn Aults/Cedar Hills • Discuss leaks at Armijo's and Hunts • As of 9/24, we have maybe ten more days of water. • Notify the Board of NRCS Grant approval for \$15,000 to reimburse us on two blowout repairs from 2023. We will submit the paperwork to finalize and receive funds next week. <p>Secretary/Treasurer's Update</p> <ul style="list-style-type: none"> • A/P for approval • 5th attempt: Mailed past due assessments to remaining 4 on 8/7. \$1,972.42 total. August finance charges were added. (7040, 5906, 5813 & 5339) • I have contacted Paige Haderlie with Property Professionals, and she gave me Simone Robertson's email. I have forwarded their invoice; no response yet. • Review prepared Drafts: Liability Waiver Policy, Request to perform work, and Measuring Device Notice.
3	<p>Cedar Hills:</p> <ul style="list-style-type: none"> • Moise will not allow Richard to trench • Glenn has offered to split cost with Roseman; quote from Mountain West Contracting for \$3,800 + material. Roughly 200' of 18" pipe • Future Project: Cedar Hills will need to address their piping and re-do •
4	<p>Projects</p> <ul style="list-style-type: none"> • Phase 1A: Glenn Ault Property • Phase 1B: Hunts leaking; need approximately 250' of pipe. • Phase 1C: Armijo property

5	Next meeting is scheduled for TBD @ 5:30 p.m. at Kuersten Construction's office.
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FOLLOW-UP	
1	Mike Gross drafted a letter to send to Cedar Hills HOA; The board approves of the letter, and Kaitlyn will send out via email and U.S. Mail.
2	Measuring Device Notice and Request to Perform Work notice will be sent be email and U.S. Mail to all shareholders
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